

RARE OPENING!!!

Crain Media has a rare Operations Manager opening with its outstanding group of stations in Searcy, Arkansas. Just a short drive North of Little Rock. Where we have our country leader KWCK 99.9, KEAZ Z100.7, KRZS 99.1 The HAWG & KSMD Lite 106.5. We're seeking a talented new leader.

Essential Functions:

- Assume all Program Director Duties for KEAZ, KRZS & KSMD including station programming
- Scheduling Saturday rotations
- Working with Account Execs with promotions and remotes
- Maintain and build a positive cooperative attitude within the station and a strong personal community involvement
- Entering new music weekly into NexGen
- running and editing daily music logs via Natural Music
- Changing programming clocks as needed.
- Voice track daily on-air shifts on a number of our stations
- Voice and produce commercials
- Work with sales execs regarding station promotions and events
- This position may also include scheduling and downloading barter spots; and taking care of agency spots.
- Manage on air staff
- Keeping stations up to date on FCC reporting and compliance
- Working with engineer on making sure stations are on the air

Qualifications:

Previous on-air experience

Effective leadership, communication and production skills

Knowledge of current music and pop culture

Familiarity with digital audio work stations, basic PC skills, and knowledge of Mediabase charts and Natural Music for music logs.

Please send a resume, cover letter about yourself, and an mp3 air-check to Nickcavaiani@crainmedia.com