



**Job Position:** On Air Personality/Event Coordinator WXCY

**Description:** Forever Media of MD, LLC. is seeking an On-Air Personality/Event Coordinator to join our team. In addition to On-Air duties of creating, producing, and announcing topics over the radio, including entertaining programs, production, news, interviews, weather, and other matters of interest, additional responsibility of this position is to help create and implement station, event, and client-driven promotions to increase revenue and ratings by ensuring that stations are prepared on air and on location to execute live broadcasts, client remotes, community events, street team appearances and all other promotions.

**Experience/**

3-5 years on-air experience preferred. Proficiency in Microsoft Office software required (Excel, Word, and PowerPoint). Skills with basic office equipment (copier, scanner, calculator, fax etc.) and station remote equipment (PA system, display, tables, microphones, banners etc.).

**Work Hours:** 40 hours/week minimum. Various hours during week and weekend based on the needs of the station.

If you think you have what it takes to be a member of our **WXCY Havre De Grace, MD** team, email your resume and cover letter today to: [careers@forevermediainc.com](mailto:careers@forevermediainc.com).

Forever Media, and its affiliates and their Radio Station(s) do not and shall not discriminate, in any manner on the basis of race, ethnicity, religion, gender, or age respecting their recruiting, employment or advertising practice.

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